

IDAHO COUNCIL ON DEVELOPMENTAL DISABILITIES MINUTES FOR JULY 29-30, 2004 MEETING

<p style="text-align: center;">Full Council Meeting July 29, 2004, 12:00 p.m. – 5:00 p.m. July 30, 2004, 8:00 a.m. – 12:00 p.m. Location: Red Lion Downtowner Hotel</p>	
Call to Order	Theresa Wilding called the meeting to order at 12:00 p.m. on July 29, 2004.
Roll Call	<p><u>Council members present:</u> Theresa Wilding, Mike Smith, Bob Jackson, Kristyn Herbert, Alice Florence, Paige Fincher, Rick Betzer, Wendy Shelman, Mary Johnson, Kim Kane, John Grover and Dona Butler.</p> <p><u>Members absent:</u> Jim Baugh, Jill Smith, Liz Ricciardi, Jana Jones, Roger Shanahan, Julie Fodor, Maggie Blackstead, Tygh Hales, Donna Denney, Wendall Cass, and Ken Deibert</p> <p><u>Staff present:</u> Marilyn Sword, Tracy Warren, Christine Pisani, Pam Stanley and Judy Wauer.</p> <p><u>Visitors/Facilitators:</u> Mike Holden</p>
Welcome, Opening Statements, Introductions, Announcements	<p>Theresa welcomed all of the new members and asked everyone to introduce themselves.</p> <p>There was one change to the agenda. Idaho Legal Aid will be making a presentation instead of Native American Families who had to cancel.</p> <p>Bob reviewed the meeting ground rules.</p>
Idaho Legal Aid - Fair Housing Outreach and Education -	Margo Katula presented information on fair housing laws and the Fair Housing Council. Shirleane Hayes was there to represent the Fair Housing Council and to answer questions.
Project VOTE Presentation -	Theresa Wilding, Erick Yeary and Elinor Chehey made a presentation on Project Vote. They will be presenting to the County Clerks on August 18, 2004. Ms. Chehey is working on a voter registration card that is in a large print format. It will be presented to the County Clerks and Secretary of State at the meeting on the 18 th . She would appreciate a motion of support from the Council in getting this voter registration card approved. Marilyn discussed the CAP WIZ program on the NACDD's website, where people can go in and register to vote. Theresa stated that as part of the grant, they have to present a 6 hour training to self-advocates. They are having trouble finding a group to present to, part of the problem is that the providers won't give them access or opportunity.

	Marilyn encouraged Council members to work with Theresa in getting a presentation scheduled in their communities.
Prioritizing Activities for 2005 Work Plan	Marilyn discussed the draft work plan. Everyone has a copy of the “watermelon” packet in their council packet. At the spring meeting, members divided into work groups based on their areas of interest. Staff took the flip chart lists and compiled the information and put them under strategy objectives and goals. There are 9 areas of emphasis, 10 goals, 18 strategies and 61 activities. Everyone was given 20 colored dots and asked to place their dots in the activity that they feel should have the highest priority. Staff reviewed the goals and activities with Council members.
Recess	The meeting was recessed at 5:00 p.m.
Call to Order – Friday, July 30, 2004 Announcements	Theresa Wilding called the meeting to order at 8:35 a.m. on Friday, July 30, 2004. Announcements: Marilyn stated she was contacted about the Council participating in a focus group with Medicaid to examine the effectiveness of their current business model. The information will be used to develop a survey. Rick Betzer and John Grover volunteered to participate.
Roll Call	<u>Council members present:</u> Theresa Wilding, Mike Smith, Tygh Hales, Bob Jackson, Maggie Blackstead, Kristyn Herbert, Alice Florence, Paige Fincher, Rick Betzer, Ken Deibert, Wendy Shelman, Mary Johnson, Kim Kane, John Grover and Dona Butler. <u>Members absent:</u> Jim Baugh, Jill Smith, Liz Ricciardi, Jana Jones, Wendall Cass, Roger Shanahan, Donna Denney, and Julie Fodor. <u>Staff present:</u> Marilyn Sword, Tracy Warren, Christine Pisani, Pam Stanley and Judy Wauer. <u>Visitors/Facilitators:</u> Erick Yeary and Mike Holden.
Approval of April 8-9, 2004 Minutes	The minutes of the April 8-9, 2004, Council meeting were approved as presented.
Reports • Chair’s Report	<u>Chair’s Report</u> – Theresa reported that since last Council meeting she attended the SABE conference in California and was elected as the regional representative, representing Oregon, Idaho, Washington, Montana and Alaska. They have four meetings a year. There is a meeting in three weeks in Atlanta. She will be contacting the councils in the other states to see if they will participate financially. The other regional representative is from Oregon. Theresa also attended the NACDD meeting.

<ul style="list-style-type: none"> • Director's Report 	<p><u>Director's Report</u> – Marilyn reported that she has completed employee performance evaluations. Three employees were recognized for their years of service milestones: Pam Stanley – 30 years, Ron Enright – 25 years, and Marilyn Sword – 15 years. Marilyn has requested to restore our position that was cut about 3 years ago, with no additional funding requested. Ron, Marilyn and Theresa attended the TA Institute at the NACDD meeting. Ron participated in the consumer satisfaction survey presentation. Regarding the self-determination waiver, it is the preference of DHW to have a concurrent resolution. All Council appointments have been made by the governor and Theresa was officially appointed Chair. Marilyn was elected as Vice Chair of the NACDD. She has also approached Dona Butler about representing the Council as the liaison with the Idaho State School & Hospital board.</p>
<p>Consent Agenda</p> <ul style="list-style-type: none"> • Executive Committee Report • Membership Committee Report • Consumer Leadership Report • Public Policy Committee Report 	<p><u>Executive Committee Report</u> – Theresa reported on the discussion regarding the by-laws, policies and procedures. There are some inconsistencies in the current by-laws. The main changes are to move the election of the Chair and the Consumer Representative from the fall to the summer meeting, the election of the executive committee and under Vice Chair election changed “shall” to “may” regarding obtaining written information from vice chair candidates. Since there was not a 2/3 majority present to vote on the by-law changes Marilyn asked if she could get an e-mail vote from the Council members. There were no objections. Theresa also reported that an executive session was held to discuss Marilyn's evaluation. Theresa will be working on this. Feel free to contact Theresa with any input within the next week. The budget and financial reports were reviewed with the committee.</p> <p><u>Membership Committee Report</u> – This committee did not meet. Alice and Theresa were the only members present.</p> <p><u>Consumer Leadership Report</u> – Alice reported they met on Wednesday, July 28. New member Mary Johnson was welcomed and Erick Yearly from the Self-Advocate Leadership Network also attended. The Council packets were reviewed and discussion centered around the next election and the power of voting.</p> <p><u>Public Policy Committee Report</u> – Bob Jackson reviewed the information from the Public Policy meeting. IDEA, Medicaid Buy-In, and 2005 appropriations were discussed. Also discussed was Psychosocial Rehabilitation (PSR). A</p>

<ul style="list-style-type: none"> • Public Policy Committee Report (cont'd) 	<p>committee has been suggested to work on this issue. Ken Deibert stated that he would like the June 17, 2004 Public Policy Committee minutes corrected where it states that the reduction in funds to the Family Support program was contrary to JFAC's directive. This was not contrary to JFAC's instruction directive. Marilyn stated the minutes will be corrected.</p> <p>The committee reports were approved by unanimous consent.</p>
<p>Report Back on Priority Setting on Work Plan</p>	<p>Marilyn stated she compiled the data from the "dots" that were placed on the work plan prioritizing activity from yesterday. The most votes received for an activity was 12, so she set 9 to 12 dots as high priority, 5 to 8 dots as mid priority. We will continue to monitor the Medicaid budget and pursue self-employment. Four activities had 11 votes: restore HOYO; cost benefit analysis of workshops; implement Medicaid Buy-In and Partners. Self-Advocate Leadership Network (SALN) had 10 votes. The following had nine votes: parent network with the Council; Idaho chapter on ASPE; pursue PASS plan for self-employment; review adult protection statutes; information at conferences and meetings on self-determination and Project Vote. Marilyn will send an e-mail to Council members with the results.</p> <p>Marilyn asked Tracy to give a report on the SDTF summit meeting. Members received a timeline of the various phases of the waiver. All of the SALN training and recruitments need to be added to the milestones. She will probably also do a SALN timeline document also. We are looking at people having the option to chose self-determination by August 2005. Independence Plus Grant funds will probably start going toward consumer education and developing provider training, rather than using funds to bring the task force together. Marilyn stated that the work was clustered into areas for project teams. She will pass this around for Council members to indicate their interest in being involved in those activities. She will also send this out via e-mail.</p>
<p>Member Reports</p>	<ul style="list-style-type: none"> • Council members gave their reports on projects they have been working on since the last meeting. • Paige Fincher reported that she is working on the transition of the CHSP program to a new model and they are trying to keep as many services as they can. She is also working on a newborn screening project.

Member Reports (cont'd)	<ul style="list-style-type: none"> • Ken Deibert reported that he is working on procedural policies within DHW that will implement a protocol that all children under 3 years of age who come in under child protective services will receive a developmental screening. Regarding the hearing screening, they wanted to fund services after the screening to assist with devices and procedures. A decision unit has been completed to request funding for these services and it's in the review process now. • Rick Betzer stated he continues to work on a project with a group that is similar to Adventure Island, and they are working on their 5013c status right now. John Grover has indicated that he will probably come on board with this project. The City of Idaho Falls will look for a suitable area in an existing park and have verbally committed to upkeep, labor and manpower on the project.
Open Forum/Parking Lot	<ul style="list-style-type: none"> • Theresa discussed attendance at council and subcommittee meetings. It's understandable when there are situations where member absences are unavoidable but for some members their absences have been on-going. The by-laws address excessive absences or missing 3 meetings in a row. The membership committee meeting didn't even meet because of lack of attendance. Maggie suggested put it in writing to an absent member that they are a valued member of the committee and the council and participation is critical. Theresa stated she will also follow up with phone calls after meetings. Bob suggested that state agency heads could include meeting attendance and participation in their employment objectives. Theresa asked members to complete the meeting evaluation form and encouraged them to offer constructive criticism, including if the meeting time and days are not a good time. Consumer Leadership committee is the only one that all of the members were present. Paige Fincher suggested that the Council expand on the buddy system idea and have members call their "buddy" member prior to the meeting to see if they will be there and if there will be a quorum. • Tracy Warren discussed the parent network that the Council is working on. They hope to discuss this at the Partners Leadership Institute and have a core group established by the end of September.

Open Forum/Parking Lot (cont'd)	<ul style="list-style-type: none"> • Rick Betzer stated that last weekend his family attended a CW Hogg water skiing activity. They had about 30 people show up and it went really well. He talked to the leaders of the group and they are looking at ways to fund an Idaho Falls office, get equipment and offer this service. Paige suggested teaming up with ISU. Rick said ISU provides equipment and office space for CW Hogg for the Pocatello area. John Grover stated he would like to look at offering opportunities for rental of river rafting equipment in the Salmon area to people with disabilities. Maggie will also e-mail contact information to Rick regarding a former VR counselor who offers a recreational program for people with disabilities. the group and they are looking at ways to fund an Idaho Falls office, get equipment and offer this service. Paige suggested teaming up with ISU. Rick said ISU provides equipment and office space for CW Hogg for the Pocatello area. John Grover stated he would like to look at offering opportunities for rental of river rafting equipment in the Salmon area to people with disabilities. Maggie will also e-mail contact information to Rick regarding a former VR counselor who offers a recreational program for people with disabilities. Rick asked Paige to provide him with more detailed information regarding the changes in the CSHP program. She will e-mail Rick the information and copy Marilyn • The format of the Council packets was discussed. Council members are encouraged to make any comments on the evaluation form regarding the changes in format.
Reimbursement Forms	<p>Pam Stanley reviewed the process for completing reimbursement forms. Marilyn explained that the Council can also reimburse for a support person who comes to your house to help you prepare for the meeting.</p>
Election of Officers	<p>Elections were not held at this meeting. They will be tabled until the October meeting.</p>

Future Agenda Items/Meeting Evaluation	<ul style="list-style-type: none"> • Marilyn stated that the Council has been approved for a leadership development training and we would like to hold it the day before the October council meeting. Roles and responsibilities will be defined and we'll be looking at "where do we want the Council to go?" Maggie stated this conflicts with a statewide conference that she is in charge of and wouldn't be able to attend on Wednesday. Marilyn stated that this training needs to be held on a day where we have high participation. After discussion it was recommended that the Council meeting be held on Friday, October 29, and Saturday, October 30. The leadership training will be on Thursday, October 28. • Meeting dates for 2005 were discussed. The following dates were selected: First quarter: January 27-28, 2005 (first choice) January 20-21, 2005 (second choice) Second quarter: April 28-29, 2005 (first choice) May 5-6, 2005 (second choice) Third quarter: July 27-29, 2005 (first choice) July 20-22, 2005 (second choice) Fourth quarter: November 3-4, 2005 (first choice) October 13-14, 2005 (second choice) • Potential presentations for upcoming meetings: SALN presentation Mike Rogers who works with people coming out of institutions. Kim Kane - Abuse and neglect PASS plans presentation has been requested several times Partners in Prosperity CW Hogg was suggested for the spring or summer meeting • Agenda Items for October Meeting: Attendance, Elections, Legislation Issues. Contact Theresa or Marilyn with agenda items for the next meeting. • Theresa asked everyone to complete their meeting evaluation form.
Next Meeting	The next meeting, with the Leadership Training, will be held October 28 – 30, 2004, at the Red Lion ParkCenter Suites.
Adjournment	There being no further business, the meeting was adjourned at 11:50 p.m.